



# **PROSPECTUS-cum-HANDBOOK OF INFORMATION 2025-26**



**Government Degree College Darlaghat  
District Solan-171102 (H.P.)**

**Phone : 01796-248084 E-mail: [gdcdarlaghat@gmail.com](mailto:gdcdarlaghat@gmail.com)**

## ACADEMIC CALENDAR FOR 2025-26

(Issued by the Government of Himachal Pradesh vide letter no. EDN-A-Kha (06)-16/2020 dated 16<sup>th</sup> May, 2024)

| Sr. No. | Particulars   | Period   | Days           |
|---------|---|--|----------------|
| 1       | Submission of Admission Forms   | 01 June to 19 June   | 19 days        |
| 2       | Pre-admission Counseling of Students  | 12 June to 19 June   | 08 days        |
| 3       | Display of 1st Merit List (UG 1st Year Students)  | 20 June up to 05.00 PM                                     |                |
| 4       | Fee to be Deposited (1st Merit List)  | 21 June up to 23 June                                      | 03 days        |
| 5       | Display of 2nd Merit List   | 24 June up to 03.00 PM                                     |                |
| 6       | Fee to be Deposited (2nd Merit List)  | 25 June to 27 June   | 03 days        |
| 7       | Orientation of 1st Year Students  | 28-30 June   | 03 days        |
| 8       | <b>Admission of UG classes on Roll on Basis</b>   | <b>01 June to 19 June</b>                                  | <b>19 days</b> |
| 9       | <b>Fee to be Deposited</b>  | <b>12 June to 23 June</b>                                  | <b>12 days</b> |
| 10      | <b>Post Admission Counseling, online submission of scholarship forms and student feedback</b> | <b>24 June to 30 June</b>                                  | <b>07 days</b> |
| 11      | Regular Teaching  | 01 July to 15 March of next Year excluding vacation period | 180 days       |
| 12      | Annual Practical Examinations/Remedial/Need Based Classes/Self-study by students              | 16 March to 25 March                                       |                |
| 13      | Theory Examination  | 26 March to 10 May   |                |
| 14      | Evaluation of answer scripts  | 07 April to 17 May   |                |
| 15      | <b>Result of all UG Classes</b>   | <b>Up to 30 June</b>                                       |                |
| 16      | <b>Result of re-evaluation</b>  | <b>Up to 20 August</b>                                     |                |
| 17      | <b>Supplementary Examination</b>  | <b>September</b>   |                |
| 18      | <b>Result of Supplementary Examination</b>  | <b>October</b>   |                |
| 19      | <b>Festival Break</b>   | 2 days before and 2 days after Diwali                      | 05 days        |
| 20      | <b>Winter Vacation</b>  | 01 January to 04 February                                  | 35 days        |
| 21      | <b>Summer Vacation</b>  | 18 May to 11 June  | 25 days        |
|         |   | <b>Total Vacation period</b>                               | <b>65 days</b> |

### NOTE:

1. The above calendar shows working days, for online admissions, there may be variation in calculations.
2. This calendar is subject to changes made by Government of HP or HPU from time to time. Please keep visiting the website to stay updated.

<https://gdcdarlaghat.edu.in/>

## CONTENTS

| <b>Sr. No.</b> | <b>Particulars</b>                                 | <b>Page no.</b> |
|----------------|--|-----------------|
| 1.             | Principal's Message                                | 1               |
| 2.             | About the College                                  | 2               |
| 3.             | Vision and Mission                                 | 3               |
| 4.             | A Word to the Students                             | 3-4             |
| 5.             | Programmes Offered in the College                  | 4               |
| 6.             | Scheme for CBCS in B.A./B. Com                     | 4               |
| 7.             | Faculty & Administrative Staff                     | 5               |
| 8.             | Annual Administrative Committees                   | 6-8             |
| 9.             | General Admission Rules                            | 9-11            |
| 10.            | Documents Required for Admission                   | 11              |
| 11.            | Number of Seats Available and Reservation of Seats | 12              |
| 12.            | Subject Combinations                               | 12-13           |
| 13.            | Refusal of Admission                               | 13-14           |
| 14.            | Course Design/Structure of B.A. & B.Com            | 14-16           |
| 15.            | General Conduct and Discipline Rules               | 16              |
| 16.            | Attendance   | 17              |
| 17.            | Leave Rules  | 17              |
| 18.            | Library Rules                                      | 17-18           |
| 19.            | ID Card  | 18              |
| 20.            | Details of Fee and Funds                           | 19-21           |
| 21.            | Fines, Penalties & Scholarships                    | 22-23           |
| 22.            | College Magazine                                   | 24              |
| 23.            | Career Counselling and Placement Cell              | 24              |
| 24.            | Women's Grievances and Redressal Cell              | 24              |
| 25.            | Disaster Management Cell                           | 24              |
| 26.            | Anti-Ragging Squad/Cell                            | 25              |
| 27.            | Extension Activities: Clubs and Societies          | 25-27           |
| 28.            | Parent-Teacher Association (PTA)                   | 27              |
| 29.            | Milestones of the Bygone Year                      | 27-29           |
| 30.            | Student Charter                                    | 30-31           |
| 31.            | Other Information                                  | 32              |
| 32.            | Contacts   | 32              |
| 33.            | Tentative Activity Calendar 2025-26                | 33              |



## FROM THE DESK OF THE PRINCIPAL



*Dear Students,*

*It is with immense pride and enthusiasm that I welcome you to Government Degree College, Darlaghat, through our Prospectus for the academic session 2025–26. Since the inception of this College in 2017, it has blossomed into a vibrant center dedicated to academic excellence, personal growth, and social responsibility.*

*The past year has been exceptional for our College. We secured an impressive 34th rank among 141 government colleges in the internal ranking by the Directorate of Higher Education, Himachal Pradesh, and a remarkable 2nd position in the Tier-III category. These achievements reflect our commitment to quality education and institutional growth. Our undergraduate programs in Bachelor of Arts (B.A.) and Bachelor of Commerce (B.Com.) are designed to provide a robust academic foundation while nurturing critical thinking and innovation. Our dedicated faculty members are devoted to nurturing your potential, guiding you toward academic success and rewarding careers.*

*Our college thrives as a hub for intellectual and cultural engagement. We have actively participated in national and international seminars, forged academic collaborations, and excelled in cultural, literary, and sports activities.*

*With substantial support from the PM-USHA scheme, we are enhancing our infrastructure to provide a world-class learning environment. The upcoming state-of-the-art auditorium, MOOC studio, and language lab will further enrich your educational experience, promoting creativity and digital literacy.*

*At Government Degree College, Darlaghat, we are deeply committed to empowering students, particularly from rural and semi-urban areas, with quality education and values that shape responsible citizens.*

*I warmly invite you to join our inspiring academic community and embark on a transformative journey of learning and growth. Together, let us shape a bright and promising future.*

*With best wishes for a successful academic journey,*

*Ruchi Ramesh*

*Principal,*

*Government Degree College, Darlaghat, District Solan (HP)*

## ABOUT THE COLLEGE

Government Degree College, Darlaghat, District Solan, is situated on the Shimla-Bilaspur-Kangra Highway, just over a kilometer ahead of the Darlaghat Bus Stop towards Bilaspur. It overlooks the charming and picturesque Darla Hills. The college was established on May 23, 2017, with the aim of making quality higher education accessible to Darlaghat and its surrounding regions. It is currently operating in a privately hired complex. The Government Degree College, Darlaghat has received administrative approval for a whopping ₹14.6 crore for construction of college building. The college has also acquired 43.1 bigha of land for same. Construction work is progressing steadily, with the foundation work nearing completion. As per information received from the government, the department has set a deadline of 18 months to complete the project. From academic session 2026 -2027, students can expect to enjoy the benefits of state-of-the-art facilities.

Darlaghat is a sub-tehsil and a panchayat in Solan District. Interestingly, it derives its name from "*Dadu*," a wild sour pomegranate that grows prolifically in the area. The region is primarily known for Dadu fruit and its limestone resources. The Ambuja Cement Factory, established in 1995, serves as the economic lifeline of the region, fostering the development of a vibrant market that connects the surrounding areas. As a result, the region hosts a substantial migrant population.

What gives Darlaghat its distinct identity is its "Rurban" nature—a blend of rural and urban characteristics. Just beyond the highway, the factory, and the bustling market, one can find lush maize fields, cows lazily grazing on hay, and the familiar sight of hardworking Indian farmers. Darlaghat offers a unique solace, seamlessly merging the essence of both town and village life. Government Degree College, Darlaghat, is a significant step toward fulfilling the vision of providing affordable and accessible quality higher education to all. The institution primarily serves rural areas but is well-connected to urban facilities due to its location on a national highway and its proximity to the Ambuja Cement Factory. Since its inception, 70-80% of its students have been girls—a fact that presents both a responsibility and an opportunity. These young women, driven by a passion for learning, often face hurdles that prevent them from pursuing education in major cities. The college is an admirable initiative to bring quality education to their doorstep, upholding constitutional values of equality and justice.

The dynamic, hardworking, and dedicated students and staff members of Government Degree College, Darlaghat, reflect the bright future that lies ahead for the institution.

## **VISION & MISSION**

Government Degree College Darlaghat is currently offering under graduate level education in Humanities and Commerce. It is poised to evolve into a full-fledged institution of higher learning as the institution grows and evolves over a period of time to include academic as well as skill based and job-oriented courses in tune with the motto of the College: “*Gyanam Sarvajana-hitaya*”, which implies knowledge for the benefit and welfare of one and all. To accomplish this, knowledge must be transformed into appropriate skills. As such, the college envisions training young minds to meet the needs and challenges of contemporary times in the personal and professional spheres, finely tempered with the traditions and cultural mores. Government Degree College Darlaghat shall aspire to provide social and cultural leadership to its students as well as the people of the region along with promotion of academic excellence, being the only institute of higher learning in Darlaghat area. We hope to accomplish and evolve these practices into core institutional values.

### **Vision**

*“To be a centre of inclusive education which will transform young minds into credible, innovative & socially committed citizens.”*

### **Mission**

*“To nurture the students with the best of the new world humanistic, scientific & employability skills through a wide variety of curricular, co-curricular & extra-curricular activities.”*

## **A WORD TO THE STUDENTS**

The College undertakes to nourish and nurture the mind and personality of its students in a variety of ways in tune with the vision and mission of the institution, further enumerated in its student charter.

In general, while students may rightfully expect the college to help them acquire in depth knowledge of the subjects offered to them, it is also obligatory on the part of the institution to enable them to develop important life skills (like communication skills and social awareness) and professional skills (like critical and logical thinking and general awareness).

On their part, students are expected to adhere to the rules and regulations of the College and HP University, Shimla with regards to admissions and examinations, general conduct in and around the College campus, anti-drug and anti-ragging policy and to participate fairly in various activities undertaken by the College for their betterment and rounded growth.

The vision and mission of the College can be accomplished when different stakeholders like students, teachers and parents interact with each other in participative dynamics and help to enrich and empower the College to deliver its promises.

### 1. PROGRAMMES OFFERED IN THE COLLEGE

1. Bachelor of Arts (B.A.) Economics, English, Hindi, History, Political Science and Sociology
2. Bachelor of Commerce (B. Com)

#### 1.1 Scheme for CBCS For B.A./B. Com

| YEAR  | CORE COURSE / (Credits) | Ability Enhancement Course (AECC) | Skill Enhancement Course (SEC) | Discipline Specific Course (DSE) | Generic Elective Course (GE) | Credits |
|---|-------------------------|-----------------------------------|--------------------------------|----------------------------------|------------------------------|---------|
|   | 12 Courses              | 2 Courses                         | 4 Courses                      | 4 Courses                        | 2 Courses                    |         |
| I   | English1 (6)            | Environment Science (4)           | NIL                            | NIL                              | NIL                          | 44      |
|   | Hindi-1 (6)             |                                   |                                |                                  |                              |         |
|   | DSC-1A (6)              |                                   |                                |                                  |                              |         |
|   | DSC-2A (6)              | English/Hindi/MI L (4)            |                                |                                  |                              |         |
|   | DSC-1B (6)              |                                   |                                |                                  |                              |         |
|   | DSC-2B (6)              |                                   |                                |                                  |                              |         |
| II  | English-2 (6)           | NIL                               | SEC-1(4)                       | NIL                              | NIL                          | 44      |
|   | Hindi-2 (6)             |                                   | SEC-2(4)                       |                                  |                              |         |
|   | DSC-1C (6)              |                                   |                                |                                  |                              |         |
|   | DSC-1D (6)              |                                   |                                |                                  |                              |         |
|   | DSC-2C (6)              |                                   |                                |                                  |                              |         |
|   | DSC-2D (6)              |                                   |                                |                                  |                              |         |
| III   | NIL                     | NIL                               | SEC-3(4)                       | DSE-1 A(6)                       | GE 1 (6)                     | 44      |
|   |                         |                                   |                                | DSE-2 A(6)                       |                              |         |
|   |                         |                                   | SEC-4(4)                       | DSE-1 B(6)                       | GE 2 (6)                     |         |
|   |                         |                                   |                                | DSE-2 B(6)                       |                              |         |
| Credits Total   | 12x6=72                 | 2x4=8                             | 4x4=16                         | 4x6=24                           | 2x6=12                       | 132     |
| Note: Figures in parentheses indicate credits assigned to the course. |                         |                                   |                                |                                  |                              |         |

## 2. FACULTY AND ADMINISTRATIVE STAFF

| S. NO. | NAME         | DESIGNATION | HIGHEST QUALIFICATION |
|--------|--------------|-------------|-----------------------|
| 1.     | Ruchi Ramesh | Principal   | Ph.D.                 |

### 2.1 Faculty

| S. NO. | DEPARTMENT        | NAME               | DESIGNATION         | HIGHEST QUALIFICATION |
|--------|-------------------|--------------------|---------------------|-----------------------|
| 1      | Commerce          | Puneet Thakur      | Assistant Professor | M.Phil.               |
|        |                   | Bhawna Azad        | Assistant Professor | Ph.D.                 |
| 2      | Economics         | Akshay Kumar       | Assistant Professor | M. A.                 |
| 3      | English           | Margaret Sebastian | Associate Professor | M. Phil               |
| 4      | Hindi             | Rachna Tanwar      | Assistant Professor | M. A.                 |
| 5      | History           | Bhuvi Sharma       | Assistant Professor | M. A.                 |
| 6      | Political Science | Jai Parkash Sharma | Assistant Professor | Ph.D.                 |
| 7      | Sociology         | VACANT             | -                   | .                     |

### 2.2 Library-Staff

| S.N. | NAME      | DESIGNATION         | HIGHEST QUALIFICATION |
|------|-----------|---------------------|-----------------------|
| 1.   | Lata Devi | Assistant Librarian | M. A.                 |

### 2.3 Ministerial-Staff

| S.N. | NAME               | DESIGNATION             |
|------|--------------------|-------------------------|
| 1    | Ishwar Dutt Sharma | Superintendent Grade-II |
| 2    | Pooja Thakur       | Sr. Assistant           |
| 3    | Surender           | JOA (IT)                |
| 4    | Indu Bala          | JOA (IT)                |

### 2.4 Multi-Tasking Staff

| S.N. | NAME          | DESIGNATION |
|------|---------------|-------------|
| 1    | Neelam        | Peon        |
| 2    | Savitri Devi  | Peon        |
| 3    | Reema Devi    | Peon        |
| 4    | Krishan Chand | Peon        |



### 3. ANNUAL ADMINISTRATIVE COMMITTEES (2024-2025)

**Coordinator - Margaret Sebastian**  
**Dean of studies-Margaret Sebastian**

| <b>Sr. No</b> | <b>Particulars</b>  | <b>Name</b>   |
|---------------|---|---|
| 1.            | Advisory Committee  | Margaret Sebastian<br>Jai Prakash Sharma<br>ID Sharma   |
| 2.            | Annual Report Committee   | Bhuvi Sharma<br>Rachna Tanwar   |
| 3.            | Anti-Ragging and Discipline Committee                                   | Jai Prakash Sharma<br>Puneet Thakur<br>Rachna Tanwar<br>ID Sharma<br>President-CSCA<br>SHO,Police Station Darlaghat |
| 4.            | Attestation Committee   | Margaret Sebastian<br>Puneet Thakur<br>Bhawna Azad<br>Akshay Kumar<br>Rachna Tanwar<br>Indu Bala                    |
| 5.            | Campus Development, Cleanliness, Beautification & Maintenance Committee | Akshay Kumar<br>Bhuvi Sharma<br>Lata Devi<br>Indu Bala<br>Pooja Thakur  |
| 6.            | Career Guidance & Placement Cell  | Jai Prakash Sharma<br>Puneet Thakur<br>Rachna Tanwar  |
| 7.            | College Bursar  | Puneet Thakur   |
| 8.            | College Property Maintenance Committee                                  | Puneet Thakur<br>Akshay Kumar<br>ID Sharma<br>Surender  |
| 9.            | CSCA Committee  | Akshay Kumar<br>Bhuvi Sharma  |

|     |   |   |
|-----|---|---|
| 10. | Cultural Activity & Youth Festival<br>Preparation committee | Jai Prakash Sharma<br>Puneet Thakur<br>Bhawna Azad<br>Akshay Kumar<br>Bhuvi Sharma<br>Rachna Tanwar |
| 11. | Disaster Management   | Jai Prakash Sharma<br>Bhawna Azad   |
| 12. | Eco Club  | Bhuvi Sharma<br>Rachna Tanwar   |
| 13. | Equal Opportunity to Minority<br>Committee                  | Bhawna Azad<br>Indu Bala  |
| 14. | IQAC, AISHE & UGC Affairs<br>Committee & NAAC               | Puneet Thakur<br>Bhuvi Sharma<br>Rachna Tanwar  |
| 15. | College Magazine  | Akshay Kumar<br>Bhuvi Sharma<br>Rachna Tanwar   |
| 16. | House Examination Committee                                 | Margaret Sebastian<br>(Controller of Examination)<br>Bhawna Azad<br>Akshay Kumar                    |
| 17. | NSS   | Jai Prakash Sharma  |
| 18. | Press and Social Media Committee                            | Akshay Kumar<br>Bhuvi Sharma<br>Rachna Tanwar   |
| 19. | Prospectus & ID Card  | Jai Prakash Sharma<br>Bhuvi Sharma<br>ID Sharma   |
| 20. | Red Ribbon & Red Cross Society                              | Bhuvi Sharma<br>Rachna Tanwar   |
| 21. | General Purchase Committee                                  | Jai Prakash Sharma<br>Akshay Kumar  |
| 22. | Research & Development Committee                            | Jai Prakash Sharma<br>Rachna Tanwar   |
| 23. | Scholarship Committee                                       | Bhawna Azad<br>Akshay Kumar   |
| 24. | Women Cell  | Principal (Chairperson)<br>Margaret Sebastian<br>Bhawna Azad<br>Bhuvi Sharma<br>Lata Devi<br>Neelam |

|   |   |   |
|---|---|---|
| 25.   | Sports & IT Committee                           | Jai Prakash Sharma<br>Puneet Thakur<br>Akshay Kumar                             |
| 26.   | Time Table Committee                            | Puneet Thakur<br>Akshay Kumar   |
| 27.   | Website Committee                               | Akshay Kumar<br>Bhuvi Sharma<br>Surender  |
| 28.   | Road Safety Club                                | Margaret Sebastian<br>Bhawna Azad   |
| 29.   | Energy Club                                     | Bhuvi Sharma<br>Rachna Tanwar   |
| 30.   | Caste Based Grievances Redressal Cell           | Margaret Sebastian<br>Bhawna Azad   |
| 31.   | First Aid Committee                             | Bhuvi Sharma<br>Indu Bala   |
| 32.   | PM USHA Committee                               | Puneet Thakur<br>Akshay Kumar<br>Bhuvi Sharma<br>ID Sharma<br>Surender          |
| 33.   | Library Committee                               | Jai Prakash Sharma<br>Bhawna Azad<br>Bhuvi Sharma                               |
| <b>Admission Committee</b><br><b>Coordinator-Margaret Sebastian</b> |   |   |
| 34.   | BA/B.COM 1 <sup>st</sup> Year                   | Jai Prakash Sharma<br>Puneet Thakur<br>Akshay Kumar<br>Bhuvi Sharma<br>Surender |
| 35.   | BA/B.COM 2 <sup>nd</sup> & 3 <sup>rd</sup> Year | Bhawna Azad<br>Rachna Tanwar<br>Lata Devi<br>Indu Bala                          |

## 4. GENERAL ADMISSION RULES

### 4.1 Eligibility for Admission

A candidate will be eligible for admission to the First Year of the three-year degree course if he/she fulfils the eligibility conditions as prescribed by HPU Shimla, which are subject to amendment from time to time. In general:

- i. A candidate should have passed 10+2 examination conducted by HP Board of School Education or an examination recognized as equivalent thereto by HP University, Shimla.
- ii. For admission to First Year, an applicant must not be more than 23 years of age (25 years for girl students) as on 01-07-2025. The upper age limit for SC/ST candidates is 26 years. However, the Vice Chancellor, HPU Shimla in exceptional circumstances, to be recorded in writing, may allow a relaxation in age up to a period of six months.
- iii. The students having compartment in 10+2 class are not eligible for admission.

### 4.2 Admission Procedure

1. Admission will be granted strictly on merit basis and fulfilment of eligibility conditions.
2. To apply for admission, candidates should visit the admission portal on the college website at [www.gdcdarlaghat.edu.in](http://www.gdcdarlaghat.edu.in) . Follow the instructions carefully and fill the online application form, upload the required documents, and submit through the portal only. Applications and documents submitted/uploaded only on the admission portal of the College will be accepted.  
**No application/ document sent on college or any other mail is acceptable.**
3. In the course of the admission process, students can approach members of the admission committee. In addition, to facilitate students, the Galaxy Print Studio, a cybercafé is functional within the College campus and adequate instructions have been given to the studio to aid students throughout the admission process.
4. Students require an E-mail ID to create an account on our admission portal for online admissions. **For second- and third-year students existing E-mail ID, used for admission, is required for roll on admission.**
5. A student applying for admission in B.A. 1st year is advised to give two subjects/courses of her/his choice, choosing at least one course from any two of the three groups. A candidate has to choose two subjects from the list (page no. 12), as DSC I and DSC II. Both DSC I and DSCII cannot be opted from the same group.
6. The application form is to be filled up by the applicant after reading all the instructions, rules and eligibility conditions. The submission of application form for admission shall imply that the applicant is familiar with admission rules and code of conduct in the college and has agreed to abide by the same.

7. Subject wise merit list will be displayed on the college website and the college notice board on the scheduled dates.
8. The admission forms of the candidates appearing in the merit list will be scrutinized online by the concerned Admission Committee.
9. The admission form recommended by the Admission Committee and approved by the Principal entitles a student to deposit the prescribed fee within the stipulated period.
10. Roster for reservation of seats in various categories shall be as per rules of H.P. University, Shimla.
11. Incomplete admission forms and those without copies of uploaded documents will not be entertained.
12. Every student seeking admission to any class will be required to pay a sum of ₹500/- per annum towards PTA fund (non-refundable). However, in case of more than one child of the same parents, PTA fund will be charged from one of the student's subject to production of valid documents.
13. No admission, whatsoever, shall be made after the due date.
14. All admissions will be as per admission schedule notified by H.P. University from time to time.
15. All admissions will be provisional subject to the approval of Vice Chancellor, HPU Shimla
16. All the fee and funds are to be deposited within the stipulated time period.

**Note: If a candidate does not deposit fees within the stipulated time period, his/her admission will be deemed cancelled.**

**Important:** The students, who are required to produce affidavits for admission, must consult the admission committee about the contents/statement to be given in the affidavit so that any inconvenience at later stage may be avoided. Submission of false affidavit is a legal offence.

#### **4.3 Counseling**

1. Online admission will not guarantee admission to the College, unless the candidate produces all original certificates and documents (uploaded while applying for admission) at the time of physical verification during the counseling.
2. Counseling in physical mode will be organized for first year students on 24 June 2025 (tentative).
3. Students must be accompanied by a parent/guardian to the counseling.

#### **4.4 Migration**

Migration from any other College to Govt. Degree College, Darlaghat or vice-versa is governed by H.P. University rules. Fees and funds will be charged from student as per Govt and University rules. **PTA Fee is not refundable in any case.**

#### **5. DOCUMENTS REQUIRED FOR ADMISSION**

1. Matriculation certificate for Date of Birth.
2. 10+2 marksheet.
3. H.P. Bonafide certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates, the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
6. For seat against the single girl child category 'an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counseling.
8. A candidate having a gap of one or more years in his/her studies will have to submit an affidavit issued by court only, explaining the reasons thereof.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorised Signatory) should be provided by those seeking relaxation in age/ marks
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence / affidavit as proof of his/ her activities during the period of gap.

#### **NOTE:**

- i. Every student must have his/her own e-mail ID.
- ii. Parents must ensure the entry of their Mobile No. in the admission form in order to make it convenient to send them important messages.

**IMPORTANT: STUDENTS MUST REMEMBER THEIR USER ID, E-MAIL ID, PASSWORD AND REGISTERED MOBILE NUMBERS FOR FUTURE REFERENCE/USE.**



## 6. NUMBER OF SEATS AVAILABLE AND RESERVATION OF SEATS

1. For admission to first year in each subject, as First Elective, total number of available seats will be 120.
2. However, the number of seats in Elective II for B.A. I students will also be restricted depending upon the availability of faculty and infrastructure.

**Important:** All admissions will be made as per the reservation criteria of the state government and university roster in this regard except when under application received.

### 120 POINTS RESERVATION ROSTERS FOR ADMISSION

|        |        |        |        |        |         |
|--------|--------|--------|--------|--------|---------|
| 1 EWS  | 21 PC  | 41 ST  | 61 CUL | 81 CUL | 101     |
| 2      | 22 EWS | 42 PC  | 62 PC  | 82 PC  | 102     |
| 3      | 23     | 43 EWS | 63     | 83     | 103     |
| 4      | 24     | 44     | 64 EWS | 84     | 104     |
| 5      | 25     | 45     | 65 SC  | 85 SC  | 105 EWS |
| 6      | 26 SC  | 46 SC  | 66     | 86     | 106 SC  |
| 7 SC   | 27 ST  | 47     | 67 ST  | 87     | 107 ST  |
| 8      | 28     | 48     | 68     | 88 EWS | 108     |
| 9      | 29     | 49     | 69     | 89     | 109     |
| 10     | 30     | 50     | 70     | 90     | 110     |
| 11 EWS | 31     | 51     | 71     | 91 SC  | 111     |
| 12 SC  | 32 EWS | 52 SC  | 72 SC  | 92     | 112     |
| 13 ST  | 33 SC  | 53 ST  | 73     | 93 ST  | 113 SC  |
| 14     | 34     | 54 EWS | 74     | 94     | 114     |
| 15     | 35     | 55     | 75 EWS | 95     | 115 EWS |
| 16     | 36     | 56     | 76     | 96 EWS | 116 PC  |
| 17     | 37     | 57     | 77     | 97 SC  | 117 SP  |
| 18 SC  | 38 CUL | 58     | 78 SC  | 98 CUL | 118 CUL |
| 19 SP  | 39 SC  | 59 SC  | 79 SP  | 99 SP  | 119 SC  |
| 20 CUL | 40 SP  | 60 SP  | 80 ST  | 100 PC | 120 ST  |

## 7. SUBJECT COMBINATIONS (DSC-1& DSC-2) IN 1st YEAR

### 7.1 Humanities /Social Sciences

| GROUP I   | GROUP II          | GROUP III |
|-----------|-------------------|-----------|
| English   | Political science | History   |
| Economics |                   | Sociology |
| Hindi     |                   |           |

**Note:**

- A candidate has to choose two subjects from the above list, as DSC I and DSC II. Both DSC I and DSCII cannot be opted from the same group. For example: If a candidate opts for Political Science as DSC I from Group II; any subject from Group 1, Group III may be chosen as DSC II.
- Choosing subjects/courses by a candidate does not guarantee admission to a particular course. Admission of a candidate will be purely on merit basis.
- Students taking admission in BA First Year will have to study the following eight courses:

| Course Name                 | Number of Courses |
|-----------------------------|-------------------|
| DSC I                       | 2 Courses         |
| DSC II                      | 2 Courses         |
| Compulsory Hindi            | 1 Course          |
| Compulsory English          | 1 Course          |
| AECC-1-Environment Science  | 1 Course          |
| AECC-2-English/Hindi Course | 1 Course          |

**7.2 Commerce**

B. Com. I Year-A student taking admission in this course will study the following eight courses:

| Course Name                        | Number of Courses |
|------------------------------------|-------------------|
| Financial Accounting               | 1 Course          |
| Business Organisation & Management | 1 Course          |
| Business Law                       | 1 Course          |
| Business Statistics & Mathematics  | 1 Course          |
| English (Compulsory)               | 1 Course          |
| Hindi (Compulsory)                 | 1 Course          |
| AECC-1-Environment Science         | 1 Course          |
| AECC-II-English                    | 1 Course          |

**8. REFUSAL OF ADMISSION**

1. A candidate expelled by any college/university or found involved in any act of indiscipline in the preceding year(s) will not be admitted to the college.
2. The students having compartment in 10+2 class are not eligible for admission.
3. Any candidate who has not appeared/passed in English as a subject at 10+2 level shall not be eligible for admission to B.A. I year.

4. If a student gets admission by furnishing incorrect information or by concealing facts, his/her admission will be cancelled on detection of such fault by the college/ university.
5. The Principal reserves the right to reject or cancel the admission of any student, or to expel/ suspend him/her, without assigning any reason(s) or explanations, if situation so warrants.
6. Failed students of other colleges will not be admitted.

## **9. COURSE DESIGN/ STRUCTURE OF B.A./B. Com**

The subject wise syllabus and design of BA and B.Com is available on given link <https://hpuniv.ac.in/syllabus.php>

### **9.1 Award of Degree**

1. An undergraduate degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective Papers based on the two disciplines of choice selected above, respectively, and 2 papers from the list of Generic Elective papers.
2. A regular candidate shall have to undergo the prescribed courses of study in the college for a period not less than three academic years (and not more than five academic years), and shall have to pass the examinations prescribed and fulfil such conditions as have been prescribed thereof.
3. For the degree (B.A./ B. Sc./ B. Com.), the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission.

### **9.2 Accumulation of Credits & Evaluation System**

#### **1. Accumulation of Credits**

A student will have to accumulate 132 credits for a bachelor's degree over a minimum of three and maximum of five years from the date of admission. For the successful completion of a course, a student is required to obtain minimum 35% marks separately in CCA and ESE/ Annual and at least 40% (45% for Semester System) marks in aggregate of ESE/ Annual & CCA.

#### **2. Evaluation System**

Evaluation System has the following components:

**a. Continuous Comprehensive Assessment (CCA):** It will account for 30% of the final grade which is further distributed as follows:

- i) Classroom Attendance: - A student has to attend a minimum of 75 % lectures/tutorials and practical failing which he/ she will not be allowed to appear in End Terms Examinations. The incentive for classroom attendance is:

|               |         |
|---------------|---------|
| 75% but <80%  | 1 Marks |
| 80% but <85%  | 2 Marks |
| 85% but <90%  | 3 Marks |
| 90% but <95%  | 4 Marks |
| More than 95% | 5 Marks |

- ii) Mid-Term Test (MTT): There will be one mid-term test in each year and one class test of 10 and 5 marks respectively.
- iii) Seminar/ Assignment/Term Paper: The remaining 10 marks will be awarded on the basis of seminar/ assignment /term papers.

**b. Term End Examinations:** The 70% of the final grade for in a course will be on the basis of Annual Examinations of 3 hours duration covering the whole syllabus.

**NOTE:** Only those students will be eligible to appear in the End Term Examinations who have passed in CCA.

**Important excerpt from proceedings of Deans/Chairpersons and Directors of various teaching departments/bodies of HP University, Shimla dated 13<sup>th</sup> June 2018 regarding passing examinations and award of degree (for annual system)**

“A candidate failing in either one or two subjects/papers will be given compartment in that subject/papers and will be eligible for promotion to the next class. He/she will appear in the subject/paper in which he/she got the compartment. He/she will have two chances (one at the supplementary stage and one at the annual stage), available to him to clear his/her compartment in subjects/papers. He/she will not be awarded the degree until he/she clears all his/her courses within five years from the date of his/her admission to a particular course. A candidate failing in three or more subjects/papers will be treated as fail in that year and has to repeat the entire year.”

### **9.3 Change of subject/faculty**

Change of subject/faculty is allowed only once and that too in the first year within 15 days of the commencement of teaching provided:

- He/she fulfils eligibility criteria

- Seats are available in the concerned subject

Hence, a student is expected to be very careful while exercising the option for the first time in order to save himself from inconvenience later.

**Note:** Change of subject combination without the approval of Head of the Institution on prescribed Performa will not be entertained and such change in final examinations will not be considered. Students will be personally responsible for such acts

## **10. GENERAL CONDUCT AND DISCIPLINE RULES**

All the students must note that ragging inside/ outside the college campus or on roads leading to college is a cognizable offence. In addition, any of the following activities will be considered a breach of discipline:

- a) Graffiti, i.e. any sort of writing on the walls/ blackboards/ rooms, etc.
- b) Damaging the college property in any manner.
- c) Loitering about the corridors and causing disturbance to the classes.
- d) Possession or use of drugs and indulgence in smoking or drinking in and around the campus.
- e) Bringing outsiders to the college.
- f) Sticking any kind of bills/notice on the notice board without the prior permission of the Principal.
- g) Creating any kind of violence or nuisance in the campus.
- h) Coming to the college without I-Card.
- i) Use of the mobile phones in and around the classroom(s) and Examination-Hall(s).

[Use of the mobile phones by the students in and around the classroom(s) and Examination-Hall(s) is strictly prohibited.]

### **Caution**

- i) Strict action will be taken against the student found guilty of breaching conduct or discipline rules in the college campus.
- ii) Defaulters including students whose names have been struck off the roll(s) will not be allowed to enter the college premises until exonerated or readmitted appropriately.

## **11. ATTENDANCE**

1. A minimum of 75% lecture attendance is mandatory for a student to be eligible to appear in the annual/end-semester examinations of Himachal Pradesh University (HPU).
2. The name of any student who is irregular in attendance or remains absent continuously for ten (10) days from the college/ any elective subject shall be struck off the college rolls. In the event that a student's name is struck off on two occasions, he or she shall not be eligible for readmission. It may be noted that admission/readmission to college is not the right of any student/candidate.
3. A student shall be liable to pay all dues and fines as long as his or her name remains on the college rolls, regardless of attendance or academic performance.

## **12. LEAVE RULES FOR STUDENTS**

1. It is compulsory for all students to get their leave sanctioned by the Dean of the Faculty before proceeding on any kind of leave.
2. For leave on medical grounds extending more than a week, the student will be required to submit a medical certificate.
3. Leave up to one week will be sanctioned by the Dean of the Faculty. For leave extending beyond one week, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days of leave during the entire academic session, except under exceptional circumstances.
5. If a student is regularly skipping classes or does not submit assignments, his/her name will be struck off from the rolls of the College.
6. Even if a student is on leave, he/she will have to deposit the fee as per the scheduled dates decided by the College.
7. Students can seek re-admission twice during the session. The first re-admission will be allowed within three days after the name is struck off, after paying a fine of ₹100/-. A fine of ₹200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

## **13. LIBRARY RULES**

The following shall be entitled to use the college library and borrow books for home reading:

1. The library will be open from 10 A.M. to 5 P.M. on all working days.
2. Students shall be permitted to keep books for a period of two weeks.



3. A fine of Rs. 1/- per day per book will be charged from the student for keeping books beyond the period of two weeks.
4. Faculty members can borrow four books at a time.
5. Library books will be issued to a student only upon production of a duly signed Identity-cum-Library Card.
6. A student will be responsible for all the books issued to him or her on the card, even if the card is lost.
7. Marking, underlining, or writing on library books is strictly forbidden.
8. The loss of the Identity-cum-Library Card should be immediately reported to the librarian. A duplicate card shall be issued on payment of the prescribed fee.
9. Any borrower, who loses, defaces, or in any way damages a library book shall be liable to pay the current price of the book.
10. A 'No Dues Certificate' is to be obtained from the librarian by each student while withdrawing from the college.
11. Perfect order and silence shall be maintained in the library at all times.

#### **14. ID CARD**

Every student will be issued an Identity Card. Since the I-Card is the only medium to identify/differentiate a bonafide college student from an outsider, every student must always carry it with him/her. Otherwise, he/she will be considered an outsider, and action will be taken accordingly.

- If the I-Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and the original copy thereof is appended with such a request.
- The actual amount will be charged for the issuance of a duplicate Identity Card.

**Note: A duplicate Identity Card will be issued only after proof of FIR registered with the nearest police station is attached with the application.**

## 15. DETAILS OF FEE AND FUNDS

| HEAD OF                  | NAME OF FEE & FUNDS                                | PERIODICITY | AMOUNT(Rs.)                       |
|--------------------------|--|-------------|-----------------------------------|
| ACCOUNT<br>GOVT. FUNDS   | Admission Fee                                      | Annual      | 25.00                             |
|                          | Late Admission Fee                                 | ---         | 10.00                             |
|                          | Re-admission Fee (1 <sup>st</sup> Time)            | ---         | 100.00                            |
|                          | Re-admission Fee (2 <sup>nd</sup> Time)            | ---         | 200.00                            |
|                          | Tuition Fee  | Monthly     | 50.00                             |
| UNIVERSITY<br>FUNDS/FEES | HPU Continuation Fee (After 1 <sup>st</sup> Year.) | -----       | 10.00                             |
|                          | HPU Development Fund                               | Annual      | 250.00<br>(₹ 100.00 for IRDP/BPL) |
|                          | HPU Holiday Home Fee                               | Annual      | 1.00                              |
|                          | HPU Migration Fee                                  | ---         | 400.00                            |
|                          | HPU Sports Fee                                     | Annual      | 15.00                             |
|                          | HPU Youth Welfare Fee                              | Annual      | 15.00                             |
|                          | HPU Sports Entry Fee                               | Annual      | 10.00                             |
| COLLEGE<br>DUES          | Amalgamated Fund                                   | Monthly     | 25.00                             |
|                          | Book Replacement Fund                              | Annual      | 25.00                             |
|                          | Building Fund                                      | Monthly     | 10.00                             |
|                          | Campus Development Fund                            | Annual      | 10.00                             |
|                          | Computer and Internet Facility Fund                | Annual      | 20.00                             |
|                          | Cultural Activities Fund                           | Annual      | 20.00                             |
|                          | Furniture Repair/ Replace Fund                     | Annual      | 10.00                             |
|                          | Identity Card (First time)                         | Annual      | 10.00                             |
|                          | Identity Card (Duplicate)                          | ---         | 20.00                             |
|                          | Library Security (Refundable)                      | Once        | 100.00                            |
|                          | Magazine Fee                                       | Annual      | 50.00                             |
|                          | Medical Fund                                       | Annual      | 6.00                              |
|                          | MTT (House Examination) Fund                       | Annual      | 80.00                             |
|                          | NCC Fund   | Annual      | 10.00                             |
|                          | Rover and Rangers Fund                             | Monthly     | 5.00                              |
|                          | Sports Fund (College)                              | Monthly     | 20.00                             |
|                          | Student Aid Fund                                   | Annual      | 2.00                              |
| OTHER                    | Absentee Fine Per Period                           | ---         | 1.00                              |
|                          | Absentee Fine Per Practical                        | ---         | 3.00                              |
|                          | Absentee Fine Per MTT                              | ---         | 10.00                             |
|                          | PTA Fund(Non Refundable in any Case)               | Annual      | 500.00                            |
|                          | Youth Red Cross                                    | Annual      | 40.00                             |

| Serial Number | Class & Semester   | Admission Fee | Tuition Fee | HPU Continuation Fee | HPU Development Fund* | HPU Holiday Home Fee | HPU Sports Entry Fund | HPU Sports Fee | HPU Youth Welfare Fee | Amalgamated Fund | Book Replacement Fund | Building Fund | Campus Dev. Fund | Cultural Activity Fund | Furniture Repair & Maintenance | Identity Card | Library Security | Magazine Fee | Medical Fund | MTT Fund | NCC Fund | Rovers & Rangers Fund | Sports Fund (College) | Student Aid Fund | Computer & Internet Fee | Youth Red Cross | PTA Fund | Total Fee for BA | Practical Fee B.Com | Total Fee for B.Com |
|---------------|--|---------------|-------------|----------------------|-----------------------|----------------------|-----------------------|----------------|-----------------------|------------------|-----------------------|---------------|------------------|------------------------|--------------------------------|---------------|------------------|--------------|--------------|----------|----------|-----------------------|-----------------------|------------------|-------------------------|-----------------|----------|------------------|---------------------|---------------------|
| 1             | B.A./<br>B.Com.<br>I Year<br>(Bonafide Girls)            | 25            | 0           | 0                    | 250                   | 1                    | 10                    | 15             | 15                    | 300              | 25                    | 120           | 10               | 20                     | 10                             | 10            | 100              | 50           | 6            | 80       | 10       | 60                    | 240                   | 2                | 20                      | 40              | 500      | 1919             | 180                 | 2099                |
| 2             | B.A./<br>B.Com.<br>I Year<br>(Boys/Non-bonafide Girls)   | 25            | 600         | 0                    | 250                   | 1                    | 10                    | 15             | 15                    | 300              | 25                    | 120           | 10               | 20                     | 10                             | 10            | 100              | 50           | 6            | 80       | 10       | 60                    | 240                   | 2                | 20                      | 40              | 500      | 2519             | 180                 | 2699                |
| 3             | B.A./<br>B.Com.<br>2nd Year<br>(Bonafide Girls)          | 25            | 0           | 10                   | 0                     | 1                    | 10                    | 15             | 15                    | 300              | 25                    | 120           | 10               | 20                     | 10                             | 10            | 0                | 50           | 6            | 80       | 10       | 60                    | 240                   | 2                | 20                      | 40              | 500      | 1579             | 540                 | 2119                |
| 4             | B.A./<br>B.Com.<br>2nd Year<br>(Boys/Non-bonafide Girls) | 25            | 600         | 10                   | 0                     | 1                    | 10                    | 15             | 15                    | 300              | 25                    | 120           | 10               | 20                     | 10                             | 10            | 0                | 50           | 6            | 80       | 10       | 60                    | 240                   | 2                | 20                      | 40              | 500      | 2179             | 540                 | 2719                |

|   |   |    |         |    |   |   |    |    |    |         |    |         |    |    |    |    |   |    |   |    |    |    |         |   |    |    |         |      |   |          |
|---|---|----|---------|----|---|---|----|----|----|---------|----|---------|----|----|----|----|---|----|---|----|----|----|---------|---|----|----|---------|------|---|----------|
|   | bonafide Girls)   |    |         |    |   |   |    |    |    |         |    |         |    |    |    |    |   |    |   |    |    |    |         |   |    |    |         |      |   |          |
| 5 | B.A./<br>B.Com.<br>3 <sup>rd</sup> Year<br>(Bonafide Girls)                     | 25 | 0       | 10 | 0 | 1 | 10 | 15 | 15 | 30<br>0 | 25 | 12<br>0 | 10 | 20 | 10 | 10 | 0 | 50 | 6 | 80 | 10 | 60 | 24<br>0 | 2 | 20 | 40 | 50<br>0 | 1579 | 0 | 157<br>9 |
| 6 | B.A./<br>B.Com.<br>3 <sup>rd</sup> Year<br>(Boys/N<br>on-<br>bonafide<br>Girls) | 25 | 60<br>0 | 10 | 0 | 1 | 10 | 15 | 15 | 30<br>0 | 25 | 12<br>0 | 10 | 20 | 10 | 10 | 0 | 50 | 6 | 80 | 10 | 60 | 24<br>0 | 2 | 20 | 40 | 50<br>0 | 2179 | 0 | 217<br>9 |

**Note:**

1. \*HPU Development Fund from the students belonging to IRDP/BPL families (on the production of valid documents) will be charged @ Rs 100/- only.
- 2.No fees/funds will be charged from students with special needs with more than 40 per cent disability upon the production of medical certificate in compliance with DHE, HP letter No. EDN-H(8)B(15)-HPU-15/2013 dated 01 February 2020.
- 3.Prospectus will be available online for Rs.50/- per access.
- 4.Bank Charges/commission payable for online payment will be borne by the student only.
- 5.Library Security Rs. 100/- is payable by the student on migration from other college affiliated from HPU.
- 6.The above fees and funds are subject to change as per HPU/HP Government instructions.
- 7.Refund and Transfer of Fee will be regulated as per GoHP, HPU and UGC Regulation. However, PTA Fee once paid will not be refunded.

## **16. FINES & PENALTIES**

1. If a student does not pay his/her dues by the notified dates, his/her name will be struck off the college rolls at the end of the month.
2. A student's name will be struck off if he/she is absent without sanctioned leave for ten or more consecutive days.
3. If a student's name is struck off, he/she must be accompanied by a parent or guardian for readmission.
4. Students must seek readmission within seven days after their name is struck off.
5. Students must obtain a no-dues certificate from the College, Library, concerned Department, N.S.S., Rovers and Rangers, Sports, College Canteen, and Fee Clerk if they wish to leave the college.
6. Library security will be forfeited if a student does not apply for a refund within one year of leaving the college.

## **17. SCHOLARSHIPS**

### **17.1 Various Scholarship Offered to Students are:**

1. Post Matric Scholarship for SC/ST/OBC Students
2. Dr. Ambedkar Post Matric Scholarship for Economically Backward Classes
3. Post Matric Scholarship for Minority Community Students
4. Post Matric Scholarship for Students with Disabilities
5. Dr. Ambedkar Medhavi Chhattervritti Yojana
6. Kalpana Chawla Chhattervritti Yojana
7. Swami Vivekananda Utkrishat Chhattervritti Yojana
8. IRDP Scholarship Scheme
9. Maharshi Valmiki Chhattervritti Yojana
10. Financial Assistance to Children of Armed Forces Personnel Killed/Disabled During Wars/Operations

11. Indira Gandhi Utkrisht Chhattervritti Yojana

12. Central Sector Scheme of Scholarships for College and University Students

Eligibility and conditions for these scholarships are detailed on the National Scholarship Portal. Students should thoroughly read the instructions. These scholarships are awarded as per the norms and rules prescribed by the Government of Himachal Pradesh and the Central Government.

### **17.2 Government Degree College Darlaghat Scholarships**

From the session **2023–24 onwards**, Government Degree College, Darlaghat has introduced **two new scholarship schemes** in line with its commitment to foster academic excellence and support our students.

#### **COMTENIAN'S SCHOLARSHIP**

##### **Initiated by:**

Dr. Ruchi Ramesh, Principal, Government Degree College, Darlaghat

Dr. Vishav Jyoti, Former Faculty, Government Degree College, Darlaghat (20th April 2021 to 23rd March 2023), presently serving at Central University, Dharamshala, Kangra, H.P.

Late Dr. Suraj Negi (C/O Sh. Harish Sharma)

##### **Eligibility Criteria:**

1. Students pursuing Sociology major/DSC/main subject as sociology at Govt. Degree College, Darlaghat.
2. The Comtenian scholarship will be given to the student who will be the topper in sociology (as a subject).

#### **BHAGAL SCHOLARSHIP**

##### **Initiated by:**

Parent-Teacher Association (PTA), Government Degree College, Darlaghat

##### **Eligibility Criteria:**

1. Must be enrolled as a full-time student in the B.A./B.Com program at Government Degree College, Darlaghat.
2. Must attain the highest aggregate marks across 1st, 2nd, and 3rd year B.A./B.Com examinations conducted by Himachal Pradesh University (HPU).
3. Must maintain good conduct and academic integrity throughout the course of study.



## **18.COLLEGE MAGAZINE**

'Srijan', the College's annual magazine, is a dynamic platform for students to express their creativity. It nurtures their communication and literary skills while capturing the essence of campus life, documenting developments, new initiatives, and student contributions. The magazine stands as a testament to the potential of students, inviting diverse submissions within set deadlines to create a rich and insightful publication.

## **19.CAREER COUNSELLING & PLACEMENT CELL**

The Career Counseling and Placement Cell serves as a crucial support system for students, helping them navigate career opportunities in both administrative and professional sectors. Backed by subject societies and a dedicated committee, it provides valuable insights into job prospects and training programs. Relevant advertisements from newspapers are shared on the notice board and the college WhatsApp group to ensure accessibility. Additionally, the cell facilitates sessions with resource persons from government and private agencies, offering students practical guidance and industry exposure.

## **20. WOMEN GRIEVANCES & REDRESSAL CELL**

This cell is dedicated to fostering gender equality by empowering female students with knowledge of their rights and responsibilities. It tackles gender disparities stemming from social and economic structures shaped by both formal and informal norms.

To foster meaningful dialogue, the cell organizes talks, workshops, and panel discussions featuring experts, activists, and professionals from various fields. By creating an informed and supportive environment, the cell cultivates awareness and drives positive change within the campus and beyond.

## **21. DISASTER MANAGEMENT CELL**

Our Disaster Management Cell ensures the safety and well-being of students and staff during emergencies. It prepares the college community through training programs and coordinates with local authorities to implement risk mitigation protocols.

## 22. ANTI-RAGGING SQUAD CELL

The Anti-Ragging Squad, chaired by the Principal, is committed to fostering a safe and respectful campus environment by raising awareness about the dangers of ragging. To prevent such incidents, the squad implements several proactive measures:

1. **Informative notices** outlining the consequences of ragging, ensuring students understand its serious implications.
2. **Visible contact information**, with names and phone numbers of squad members displayed at key locations for accessible support and intervention.
3. **Regular counselling sessions** that provide guidance to students and promote a culture of mutual respect and inclusivity.
4. An **anti-ragging undertaking** signed by parents and students during admission, acknowledging the legal repercussions of engaging in ragging.

Through these efforts, the college actively upholds a zero-tolerance policy against ragging, ensuring a positive and secure academic experience for all students.

## 23. EXTENSION ACTIVITIES: CLUBS AND SOCIETIES

The College organizes a variety of academic, cultural, and extension activities year-round to nurture and celebrate student talent. These activities foster cooperation, responsibility, and discipline, igniting curiosity in students to explore new ideas. Our clubs and societies include:

- National Service Scheme (NSS)
- Rovers & Rangers
- Red Ribbon Club & Red Cross Society
- Road Safety Club
- Electoral Literacy Club
- Eco Club & Energy Club
- Subject Societies

### 23.1 National Service Scheme (NSS)

The College has half a unit of NSS. The unit is driven by a spirit of service and unity, with volunteers committed to social welfare, awareness, and national integration. Embodying the motto, "**Not me, but you,**" they cultivate camaraderie and selflessness, fostering civic responsibility and

a shared commitment to collective well-being. Through various initiatives and outreach programs, the unit inspires individuals to contribute meaningfully to society.

### **23.2 Rovers & Rangers**

The Bharat Scouts & Guides unit of the College, **Rovers & Rangers**, actively contributes to community development while fostering leadership and service. With around 30 members each year, it offers voluntary membership for a nominal fee, encouraging character growth, responsible citizenship, and a commitment to social service. Through various initiatives, members build resilience, teamwork, and a spirit of giving back to society.

### **23.3 Red Ribbon Club & Red Cross Society**

Committed to the fight against AIDS, our Red Ribbon Club actively raises awareness and educates both students and the broader community about HIV/AIDS. Through impactful campaigns and initiatives, we empower individuals with knowledge, foster compassion, and inspire collective action against this global health challenge. The Red Cross Society is dedicated to humanitarian service, and works to promote health, safety, and disaster preparedness within the community.

### **23.4 Road Safety Club**

The Road Safety Club is dedicated to educating students and the wider community on road accident prevention and traffic regulations. Through awareness campaigns and interactive sessions, it fosters responsible behaviour on the roads and instils a culture of empathy and respect for fellow road users. By promoting safety consciousness and adherence to traffic rules, the club plays a vital role in reducing risks and making roads safer for everyone.

### **23.5 Electoral Literacy Club**

The Electoral Literacy Club empowers students with a deep understanding of the electoral process through engaging workshops and interactive activities. By fostering voter education and awareness, the club equips future leaders with the knowledge and responsibility to participate in democracy, ensuring they become informed and active citizens.

### **23.6 Eco Club & Energy Club**

The Eco Club and Energy Club actively foster environmental awareness and promote sustainable practices within our community. Through initiatives such as tree planting, waste management, and conservation projects, members work toward creating a greener, more eco-friendly campus while inspiring collective responsibility for a sustainable future.

### **23.7 Subject Societies**

Each department has established its own society, fostering greater student engagement in departmental activities. These societies embody the philosophy of learning in action, providing students with hands-on experiences while streamlining the various events and initiatives organized throughout the academic session.

The following sub-societies are actively functioning within the college:

1. **English Literary Society** – Encouraging a passion for literature and creative expression in english.
2. **Young Political Scientists’ Society** – Exploring political theories, governance, and contemporary issues.
3. **Commerce Society** – Cultivating knowledge in business, finance, and entrepreneurship.
4. **Ecoholics** (Economics Society) – Delving into economic theories, policies, and global financial trends.
5. **Atmaabhivvyakti** (Hindi Society) – Celebrating Hindi language, literature, and cultural expression.
6. **The Time Travelers’ Society** (History Society) – Unravelling historical events, cultures, and perspectives.

These societies serve as vibrant platforms for students to engage in meaningful discussions, research, and extracurricular activities that complement their academic learning.

## **24.PARENT-TEACHER ASSOCIATION (PTA)**

The Parent-Teacher Association (PTA) serves as a vital bridge between parents and educators, fostering collaboration and active participation in the college’s growth and development. Through open communication and shared responsibility, the PTA promotes a supportive learning environment for students. Annual elections for the general body take place at the beginning of each academic session.

## **25. MILESTONES OF THE BYGONE YEAR**

### **25.1 (SAR) Self-Assessment Report 2024**

As per the directions of Directorate of Higher Education HP, internal rankings of Government

colleges of H.P. was carried out in session 2024-25. It is a matter of great pride that GDC Darlaghat ranked 34th overall and 2nd in the Tier 3 category. On 18 November 2024, Dr. Deepshikha Bhardwaj led a cluster committee to evaluate the Self-Assessment Report.

The College did exceptionally well in majority of criteria, including teaching-learning, faculty profile, overall student progression, academic performance of students, participation in cocurricular activities, and efficient institutional management, as well as implementation of innovative practices like Chunavi Pathshala, short-term course in Hospitality, cloth-bank, Academic Stars and many other innovative practices.

### **25.2 Research and Consultancy**

The College accepted a consultancy request, dated 20 September 2024, from Dr. Asaf Sharabi, Ph.D., Senior Lecturer at Peres Academic Center, Israel, for a comparative ethnographic research project on Gods and Goddesses in the Western Himalaya. The college faculty and students were involved in the project. They contributed by ethnographic research logistics and fieldwork, providing cultural insights into regional deity worship, and engaging in academic discussions to refine interpretations.

This collaboration strengthened international academic ties, enriched faculty and student engagement in ethnographic research, and provided valuable learning experiences for students. The consultancy successfully facilitated knowledge exchange and reinforced the institution's dedication to interdisciplinary research.

### **25.3 National Seminar on International Women's Day**

On 8 March 2025, a one-day national seminar titled "Women: History & Beyond" was held in hybrid mode to mark International Women's Day. Keynote speaker Prof. Dr. Anu Mehra from Delhi University, along with other prominent national and international scholars, delivered lectures on topics like women's rights, Vedic traditions, and women's roles in literature and the gig economy. Research papers were presented, and the event concluded with active participation from all students.

### **25.4 Library Expansion & Digital Initiative**

The library has been established with the arrival of the new librarian in January 2024. Adequate arrangements have been made to ensure conducive atmosphere in the library.

|                  |       |
|------------------|-------|
| Seating Capacity | 24    |
| Number of Books  | 1,383 |

|                       |                                    |  |
|-----------------------|------------------------------------|--|
| Newspapers            | 02                                 | The Indian Express<br>Dainik Bhaskar                       |
| E-Newspapers          | 04                                 |  |
| Magazines             | 03                                 | Pratiyogita Darpan<br>Gyanam<br>Competition Success Review |
| Journal Subscriptions | 02 (Due to begin<br>in April 2025) | Kurukshetra<br>Yojna                                       |
| Computer Systems      | 20                                 |  |
| Online Memberships    | 02                                 | NDLI (National<br>Digital Library of India)                |
|                       |                                    | ONOS (One Nation<br>One Subscription)                      |

- On September 13, 2024, the Library Inspection Committee visited the college library. The committee's visit was aimed at evaluating the library's infrastructure, collections, and programs to ensure that they meet the highest standards of quality and excellence.
- The college has achieved a remarkable feat by securing Level 1 in the library inspection among 132 colleges across Himachal Pradesh. This achievement demonstrates the college's commitment to providing a world-class library facility that supports the academic needs of its students.

### **25.5 Educational Tour 2024-2025**

The final-year students of Government Degree College, Darlaghat embarked on an enriching trip to Manali and Sissu in October 2024. The journey included visits to Hidimba Temple, a historically significant site, and \*Roerich Art Gallery, showcasing remarkable Himalayan paintings.

Students also explored the breathtaking Sissu Waterfall, enjoying the natural beauty and serenity. The trip concluded with a visit to Bijli Mahadev Temple, known for its unique lightning phenomenon and panoramic views.

This educational excursion provided students with cultural insights, artistic appreciation, and natural exploration, making it a memorable and valuable experience.



## **26. STUDENT CHARTER**

Students are crucial stakeholders in any educational institution. Through students, an educational system can achieve its aims and objectives by fostering academic and professional competence along with social, cultural, human, and national values. GOVERNMENT DEGREE COLLEGE DARLAGHAT has adopted the following Students' Charter to outline the institution's responsibilities towards its students and the students' duties towards the college. This Charter defines the rights, responsibilities, and privileges of the students to promote their holistic growth.

### **26.1 Responsibilities of the Institution towards the Students**

Government Degree College, Darlaghat, shall strive to:

1. Provide a healthy atmosphere for academic, individual, and collective growth.
2. Make students aware of the value and purpose of education as per the college's vision, goals, study programs, instructional methodologies, and various co-curricular and extra-curricular activities.
3. Ensure free access to information about college/university statutes, ordinances, acts, regulations, policies, procedures, and curricula.
4. Instil values of social responsibility, religious and cultural tolerance, and other values of national importance as per the Constitution of India and the University Grants Commission.
5. Adopt a student-centric approach in teaching and follow continuous assessment to identify and address students' strengths and weaknesses.
6. Develop students' competencies in linguistic skills, logical and analytical abilities, scientific temperament, and entrepreneurship.
7. Provide support and guidance through continuous mentoring, tutorials, remedial courses, and career counselling.
8. Offer state-of-the-art and skill-oriented courses to prepare students for future challenges in fields like journalism, multimedia, advertising, floriculture, silviculture, horticulture, vermicomposting, greenhouse technology, and environmental conservation.

9. Receive and act upon feedback from students and stakeholders to improve institutional activities.

## **26.2 Responsibilities of the Students towards the Institution**

All students are expected to:

1. Understand and follow the institution's vision and goals, and appreciate the value of academic and other activities designed for their growth.
2. Have clear knowledge of the study programs, admission policies, program completion requirements, assessment mechanisms, and other student services.
3. Undertake regular and intense study of their course material, maintaining faith in their ability to succeed with the support of their teachers and the college administration.
4. Adhere to the institution's norms regarding courses of study, schedules, attendance, and other regulations as framed by the H.P. Government, H.P. University, and UGC.
5. Abide by the college administration's decisions in case of grievances and support the implementation of various programs for institutional growth.
6. Make optimum use of learning resources and participate actively in seminars, workshops, debates, training programs, and other activities.
7. Participate in the Continuous Internal Assessment process and take remedial measures suggested by teachers.
8. Provide honest feedback on teaching quality and other college activities when requested.
9. Contribute to the enrichment of institutional life through active engagement in student-related activities.
10. Avoid acts of ragging and the use of intoxicants on and around the campus.
11. Refrain from shouting slogans, damaging property, defacing walls or desks, spitting, littering, or any acts that disrupt the academic and general atmosphere of the college.
12. Follow moral and constitutional values, respecting diversity and promoting an inclusive culture.

## **27.OTHER INFORMATION**

### **27.1 Zero Tolerance to Ragging**

Ragging, defined as any conduct that humiliates or exploits any student emotionally, psychologically, or physically, is strictly prohibited. Offenders will face severe penalties, including imprisonment, fines, expulsion, or other disciplinary actions.

### **27.2 Anti-Smoking/Anti-Intoxicant Warning**

Smoking and the use of intoxicants are strictly prohibited on campus. Violators will face fines or expulsion, and the matter will be reported to the police.

### **27.3 Notice of Annual General House of PTA**

Parent-Teacher Association (PTA) of the College was constituted on 26 August, 2017 with the objective of promoting a dialogue between parents and teachers for the holistic development of students. Parents are requested to attend the Annual General House of the PTA to be scheduled in the second week of September 2025. In General House, PTA Executive is elected every year in the beginning of academic session. The executive body is entrusted to plan, execute and take necessary decisions for the overall development of the students and College. A separate notification will be issued to announce the dates for the PTA General Meeting, and this information will be communicated to the parents through various media.

### **27.4 Important Links/Websites**

1. [www.gdcdarlaghat.edu.in](http://www.gdcdarlaghat.edu.in)
2. [www.hpu.ac.in](http://www.hpu.ac.in)
3. [www.scholarships.gov.in](http://www.scholarships.gov.in)
4. [www.education.hp.gov.in](http://www.education.hp.gov.in)
5. [www.ugc.gov.in](http://www.ugc.gov.in)
6. [www.nta.ac.in](http://www.nta.ac.in)
7. [www.ndl.iitkgp.ac.in](http://www.ndl.iitkgp.ac.in)
8. [www.swayam.gov.in](http://www.swayam.gov.in)

## **28. CONTACTS**

- Website: [www.gdcdarlaghat.edu.in](http://www.gdcdarlaghat.edu.in)
- Email: [gdedarlaghat@gmail.com](mailto:gdedarlaghat@gmail.com)
- Phone: 01796-248084

## 29.TENTATIVE ACTIVITY CALENDAR SESSION 2025-26

|   |  |
|---|--|
| “Deeksharambh”- Student Induction Programme and Principal’s Address | First week after commencement of classes (July 2025) |
| Formation of various Societies/Clubs                                | Second week of August                                |
| Independence Day  | 15 August 2025                                       |
| Freshers’ Party   | Last week of August                                  |
| PTA General House   | Second week of September 2025                        |
| Hindi Diwas   | 14 September 2025                                    |
| Old Student Association Meet  | September last week                                  |
| CSCA Election   | Dated to be notified by HPU                          |
| NSS/NCC/Bharat Scouts & Guides Enrolment                            | Second week of September                             |
| NSS day   | 24 September 2025                                    |
| Oath Taking Ceremony  | After CSCA formation                                 |
| Last date for submitting articles for College magazine              | Mid-November   |
| Annual Athletic Meet  | December first week                                  |
| World AIDS Day  | 1 December 2025                                      |
| CSCA function   | December second week                                 |
| College excursion/Study tours                                       | November / December 2025                             |
| Foundation Day Rovers and Rangers                                   | 7 November 2025                                      |
| Constitution day  | 26 November 2025                                     |
| Mid-Term Exams  | December 2025  |
| Human Rights Day  | 10 December 2025                                     |
| NSS Annual Special Camp   | December last week                                   |
| Educational Tours   | February 2026  |
| Farewell Party  | March 2026   |
| Women’s Day   | 8 March 2026   |
| Annual Prize Distribution Function                                  | March 2026   |
| World Earth Day   | 22 April 2026  |

## **RAGGING IS AN OFFENCE**

Ragging is a criminal offence and any student found involved in ragging in any form whatsoever, will be punished stringently. Ragging in and around the college campus or on roads/ approaches leading thereto is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under rule 22.17 (a) (b) (c) of H. P. University to expel the guilty and report the matter to the police as ragging amounts to a criminal offence.

### **Contact Information of Anti-Ragging Squad**

|                                       |                                  |
|---------------------------------------|----------------------------------|
| <b>Ruchi Ramesh (Principal)</b>       | <b>94184-55111</b>               |
| <b>Margret Sebastian</b>              | <b>94184-87202</b>               |
| <b>Jai Parkash Sharma</b>             | <b>98161-91132</b>               |
| <b>Puneet Thakur</b>                  | <b>85447-46351</b>               |
| <b>Bhawna Azad</b>                    | <b>85806-23886</b>               |
| <b>I.D. Sharma</b>                    | <b>94180-60721; 01796-248340</b> |
| <b>NATIONAL ANTI-RAGGING HELPLINE</b> | <b>1800 180 5522</b>             |
| <b>HELPLINE (Email)</b>               | <b>Helpline@Antiragging.in</b>   |
| <b>GUDDIYA HELP LINE (24X7)</b>       | <b>1515</b>                      |
| <b>SINGLE EMERGENCY NUMBER</b>        | <b>112</b>                       |

- Smoking, consuming drugs, alcohol, tobacco products or any other intoxicating substances is strictly prohibited in the College campus. Any violation will attract severe disciplinary action.
- The students must carry their identity cards at all times. Entry in the College without identity cards is strictly prohibited.
- The prospectus cum handbook of information is published for the purpose of information only. Information contained in this document does not form the basis of any binding or give rise to any contractual or other obligation on behalf of GDC Darlaghat. The College does not accept any liability whatsoever to any person in relation to the content of this document and any reliance placed on it.