



3. Add-on Courses/Certificate Courses: (Documented in file of Add-on-courses)

A skill development course on Hospitality and Tourism was conceptualized by the Career Counselling and Placement Cell of GDC Darlaghat to:

1. Ensure productive use of summer vacations
2. Encourage industry-academia collaboration
3. Lend exposure to students
4. Preferably to give paid internships along with a theoretical component

The course was brought to fruition during the summer vacation of 2024, and five students successfully completed the internship between June and August 2024.

This initiative is a fantastic example of forward-thinking education. It not only keeps students engaged and productive during their break but also strengthens their ties with the industry. The hands-on experience gained through internships, paired with theoretical learning, equip students with the skills and knowledge they need for their career. Such programs also enhance students' employability, providing them with valuable insights and hand-on practice that are highly sought after in the job market. It's a win-win situation for both students and the industry.

REPORT
SKILL DEVELOPMENT COURSE
HOSPITALITY SECTOR
2023-24
Duration of Course: Summer Vacations 2024
An initiative of The Career Counselling and Placement Cell,
GDC Darlaghat

Submitted by
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Programme Incharge


Principal

Total pages of the Report: 22

Skill Development Course on Hospitality and Tourism (Pilot Mode - 2024)

The **Career Counselling and Placement Cell** of the College collaborated with reputed hotels in the region to design a **certificate course in Hospitality and Tourism** for interested students. Given the growing opportunities in the hospitality sector, particularly in Himachal Pradesh, this short-term course was seen as a valuable opportunity for students to gain relevant skills. Regular degree or diploma programs in Hospitality often deter students, so the College decided to offer a more accessible, skill-based certificate course. These short-term programs also provide a productive way for students to spend their holidays.

Course Conception

The course was initially conceptualized in collaboration with the Centre for Innovation and Entrepreneurship, an independent body under the Eco-Group Society, an NGO based in Uttarakhand. Later, it became a **direct partnership between the Government Degree College (GDC) Darlaghat and local hotels.**

After careful planning of the course structure, fees, eligibility criteria, and assessment methods, the program was **launched in last week of May 2024**. On 5th June, the Career Counselling and Placement Cell organized a one-day **orientation session** to introduce students to the course, its structure, and its potential benefits. A **follow-up Counselling Session** was held on 8th June, featuring two guest speakers:

1. Mr. Palden Thendup, OSD of Tourism and Hospitality for the Government of Sikkim, who delivered an insightful online lecture on "Hospitality and Tourism in the Himalayas."
2. Mr. Karan Thakur, from the Food and Beverage Service Department at Baghal Hotel, Darlaghat, who provided a comprehensive overview of hotel operations and departmental functions.

Student Participation

Six students enrolled in the course following the orientation:

1. Aarti (BA, 2nd Year)
2. Vandana (BA, 1st Year)
3. Tamanna (BA, 1st Year)
4. Nikita (BA, 1st Year)

5. Sanjana (BA, 1st Year)
6. Tara (BA, 1st Year)

On 10th June 2024, five students (all except Tamanna) commenced their internships at two prominent hotels in Shimla:

1. Royal Orchid Regenta Palace, Shimla
2. Snow Valley View, Shimla

These hotels were selected as they provided accommodation, meals, and a monthly stipend of ₹2000 for the interns. Tamanna joined the Royal Orchid Regenta Palace on 15th June. Unfortunately, due to health issues, Sanjana, Nikita, and Vandana were unable to complete their training in Shimla and were later transferred to **Hotel Baghal (HPTDC), Darlaghat** in July. Tara had to drop out of the course due to personal reasons.

Course Outcome

By the end of the course, five students successfully completed their internships, with **two receiving paid internships**. The new academic session in July 2024 delayed the **completion of the theory component**, which will now be conducted online during the winter vacation.

Overall, the two-month training was a success, **helping students acquire practical skills such as workplace communication, people management, and life skills beyond hotel management**. The course offered a valuable use of the students' summer break, equipping them with industry-relevant knowledge.



RE:GEN:TA
PLACE
SHIMLA
BY ROYAL ORCHID HOTELS LTD
UNIT OF ASHIANA GRAND AND RESORTS


Apprentice Training Certificate

This is to certify that **Ms. Aarti** has done her Apprentice Training with our organization **Regenta Place Shimla (HP)** in F&B service of two months training from **10.06.2024 to 10.08.2024**.

During her tenure with us, we found her sincere and hardworking. Her work output is positively influenced by her strength in communication and task orientation. She has undertaken various tasks and has successfully completed them to the superior's benchmark.

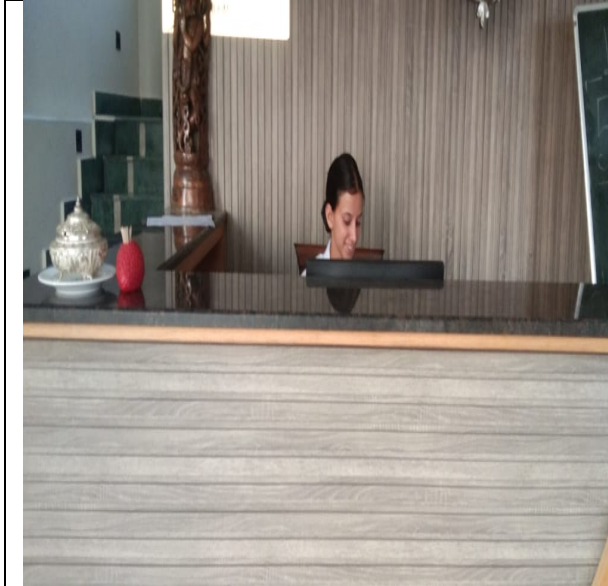
We wish her success and good luck for her brilliant future.

Yours Sincerely,
For Regenta Place


Vipin Kumar

Human Resources Executive

Dated: 10.08.24





Add-On Course:

Communicative Skills in English and Hindi
Department of English and Hindi, GDC Darlaghat

Course Duration

- Total Hours: 50 hours

Course Structure:

- 75% Practical Work (37.5 hours)
- 25% Lectures (12.5 hours)

Course Flexibility

- Completion Window:** Students may complete this course over a span of 3 years. (During Degree Course)
- Suggested Academic Division:** Course activities are spread across the academic year to balance with regular programme, but can be adjusted according to individual timelines.

Course Objective:

This course is designed to enhance students' communicative skills in both English and Hindi, focusing on practical applications in verbal and written communication. It aims to build students' confidence, improve comprehension, and prepare them for diverse academic and professional settings.

Academic Session Structure

The course is divided into two sessions, each comprising 25 hours, scheduled from August to May, excluding January (winter vacation) and June (summer vacation). The first session focuses on foundational skills, while the second session covers advanced skills and practical applications.



Session 1: Foundational Skills (25 Hours: August to November)

Weeks 1-4: Basics of Language Structure and Grammar

(3 Hours Lectures, 5 Hours Practical Work)

- Lectures (3 Hours):**
 - Introduction to essential grammar structures in both languages
 - Comparison of sentence structure, syntax, and vocabulary in English and Hindi
 - Formal vs. informal language and tone
- Practical Work (5 Hours):**
 - Group activities on sentence construction and vocabulary building
 - Translation practice with simple sentences between English and Hindi
 - Role-playing exercises to practice formal and informal language use

Weeks 5-8: Listening and Speaking Skills

(3 Hours Lectures, 7 Hours Practical Work)

- Lectures (3 Hours):**
 - Techniques for active listening and comprehension
 - Understanding pronunciation, intonation, and tone in spoken language
- Practical Work (7 Hours):**
 - Listening exercises using audio-visual materials in both languages (e.g., news, conversations)
 - Group discussions and impromptu speaking on various topics
 - Pronunciation practice and accent refinement

Weeks 9-11: Reading and Comprehension Skills

(2.5 Hours Lectures, 5 Hours Practical Work)

- Lectures (2.5 Hours):**
 - Effective reading techniques: skimming, scanning, summarizing, and inference
 - Building comprehension for academic and professional content
- Practical Work (5 Hours):**
 - Exercises on reading selected texts in both languages
 - Summarizing and paraphrasing practice
 - Individual reading comprehension assessments



Session 2: Advanced Skills and Practical Applications (25 Hours: December, February to May)

Weeks 12-15: Writing Skills and Structure

(3 Hours Lectures, 7 Hours Practical Work)

- Lectures (3 Hours):**
 - Fundamentals of formal and informal writing (emails, applications, letters)
 - Structuring paragraphs and achieving logical flow in writing
- Practical Work (7 Hours):**
 - Writing exercises for drafting emails, applications, and essays in both languages
 - Peer review activities to enhance writing clarity and structure
 - Group assignments on contemporary issues for collaborative writing practice

Weeks 16-19: Presentation and Public Speaking

(3 Hours Lectures, 7 Hours Practical Work)

- Lectures (3 Hours):**
 - Techniques for impactful presentations and storytelling
 - Building confidence in public speaking and managing stage fright
- Practical Work (7 Hours):**
 - Individual and group presentations on assigned topics
 - Constructive feedback sessions to enhance presentation and speaking skills
 - Simulated scenarios, such as interviews or debates, to practice real-world speaking

Weeks 20-22: Practical Application and Review

(2.5 Hours Lectures, 5 Hours Practical Work)

- Lectures (2.5 Hours):**
 - Overview of professional communication skills: CV writing, interview techniques
 - Review of communication strategies developed throughout the course
- Practical Work (5 Hours):**
 - Mock interviews and CV-building exercises
 - Role-playing and case studies for practical skill application



- Self-assessment and peer feedback sessions

Evaluation and Certification

- Evaluation:** Assessment will be conducted through practical exercises, presentations, and self- and peer-evaluations.
- Certification:** A certificate will be awarded upon successful completion, recognizing the student's proficiency in communicative skills in English and Hindi.

This course structure provides flexibility, allowing students who are unable to complete the course within the prescribed timeline to finish it within three years, learning at their own pace while gaining essential communication skills.

Coordinator of Add-on-Course

Principal
Govt. Degree College Darlaghat
Govt. Degree College
Darlaghat, Dist. Solan (H.P.)

